### $Susan\, Bragdon \ \ {\it she/her}$

### Senior Corporate Paralegal

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## Susan is a corporate paralegal with over 20 years of experience.

She has deep expertise in corporate record book maintenance, capitalization table management, including the use of webbased third-party systems, annual reports and Delaware franchise tax filings, and the management of merger and acquisition and private placement financing closings, including Blue Sky securities law compliance matters. Susan is a Carta Certified Expert and regularly works with clients to manage their cap tables in Carta.

#### **EDUCATION**

Northeastern University, B.S., Business Management, magna cum laude Fairfield University, Paralegal Certificate

## Experience

Susan is an experienced professional and prior to Faber was a paralegal at Choate, Hall & Stewart and a principal of Bragdon Paralegal Services.

# Community Involvement

Susan spends time volunteering with the Sailing Heals organization, where she spends time with cancer patients, providing them with a day of respite and healing on the water.