



Adrienne Lazure

Senior Administrative Assistant and Associate Corporate Paralegal

adrienne.lazure@faberlawgroup.com
781 419 9651 direct

Adrienne has over 20 years working experience in executive and legal administrative assistance. She has significant experience maintaining corporate record books and coordinating the closings of mergers and acquisitions and private placement financings.

Experience

AlloCure, Inc.

Executive Assistant

- Provided executive level support to the President and Chief Executive Officer and staff at a small start-up biotech company
- Served as the Office Manager for the company's headquarters

AMAG Pharmaceuticals

Executive Assistant

- Provided senior level support to the Senior Vice President of Medical Affairs and Medical Affairs department

Putnam Investments

Administrative Assistant

- Supported senior managers in the Global Equity Research Division, Healthcare sector

Education

- University of Massachusetts Amherst, B.A.